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WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
600 Fifth Street, NW, Washington, DC 20001-2651
AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION	2. EFFECTIVE DATE
Amendment 001	(Same as block 17)

3. ISSUED BY PURCHASING SECTION	4. ADMINISTERED BY (If other than block 3)
Office of Procurement and Materials Wondem Asres	

5. CONTRACTOR NAME AND ADDRESS

(Street, city, county, state, and Zip Code)

6. FORM TYPE (Check only one)

[X] AENDMENT OF SOLICITATION NO. CQ18106 RISK NAGEMENT INFORMATION SYSTEM (RMIS) QUESTIONS RECEIVED FROM VENDORS AND ~~WMATA'S RESPONSE~~

[ ] MODIFICATION OF CONTRACT/ORDER NO. _____

DATE _____ (See block 9)

7. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in block 10. The hour and date specified for receipt of Offers is extended, X is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods; (a) By signing and returning __1__ copy of this amendment; (b) by acknowledging receipt of this amendment on each copy of the offer submitted; or (c) by separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

8. ACCOUNTING AND APPROPRIATION DATA (If required)

9. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS

(a) [ ] This Change Order is issued pursuant to _____
The Changes set forth in block 10 are made to the above numbered contract/order.

(b) [ ] The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 10.

(c) [ ] This Supplemental Agreement is entered into pursuant to authority of _____
It modifies the above numbered contract as set forth in block 10.

10. DESCRIPTION OF AMENDMENT/MODIFICATION

WMATA hereby amends RFP CQ18106 by incorporating the questions received from vendors and WMATA's response per Appendix 1.

Except as provided herein, all terms and conditions of the document referenced in block 6, as heretofore changed, remain unchanged and in full force and effect.

11. [X] CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS MODIFICATION AND RETURN __1__ COPY TO ISSUING OFFICE.	[ ] CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT

12. NAME OF CONTRACTOR/OFFICE	15. WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY
BY _____ (Signature of person authorized to sign)	BY _Ratonya Off_____ (Signature of Contracting Officer)

13. NAME AND TITLE OF SIGNER (Type or print)	14. DATE SIGNED	16. NAME OF CONTRACTING OFFICER (Type or print)	17. DATE SIGNED
		Ratonya Offer	2/22/18

CQ18106
RISK MANAGEMENT INFORMATION SYSTEM (RMIS)
QUESTIONS RECEIVED FROM VENDORS AND WMATA'S RESPONSE

1. One item that we need to clarify if Evaluation Criteria 5.1.1. – Ease of use of software per user experience during test period detailed in 4.7 Test Period. 4.7 states: "Vendors should allow for a three week test period during which WMATA will be able to ascertain the ability of the system to satisfy the requirements contained herein and effectively interface with WMATA's internal systems. Prior to testing, WMATA expects sample data to be uploaded into the vendor system (Non-Disclosure Agreement required)."

Our demonstration environment contains sample data for all the elements WMATA wishes to use. As such, we do not load prospective customer data or create interfaces to our standard demo environment. We have made exceptions in the past however, fees for partial implementation applied. Understanding that this is WMATA's #1 evaluation criteria, can you please let us know if this will remove us from consideration?

WMATA's Response: We will waive the requirement to test RMIS vendors' systems with WMATA data and use the vendor-provided sample data.

2. Can you please provide the 'WMATA RMIS SOW Appendix IT EA Requirements Matrix' spreadsheet. It doesn't appear to be included with Appendix B. Additionally, we cannot open the spreadsheet named 'WMATA RMIS SOW Appendic IT TechSpec' found at a picture on Appendix B.

WMATA's Response: Yes. A new Appendix E is being provided that details the IT EA requirements.

3. Section 4.7.1 Test Period - Is this test period after a vendor is selected and a contract is signed or is the request for each vendor providing proposal to conduct this process? To allow for proper testing of interfaces would require configurations to support where WMATA wants the data as well as interface designs which we respectfully believe would be cost prohibitive effort for vendors during the proposal phase. Can you please confirm intent/timing of this requirement and whether it can potentially be removed?

WMATA's Response: The test period is during the evaluation phase of the process, prior to award. Vendors' ability to interface with various WMATA systems shall be determined by vendors' responses in their written proposals and subsequent interactions during the evaluation phase.

4. Data Migration - Can you please confirm whether there is any data to convert to the selected solution other than that of the current TPA. Are there any spreadsheets or databases which historical data will be converted from?

WMATA's Response: There is no other data that needs converting from any other source or sources. There are no spreadsheets or other databases that have any historical data.

5. Are there any claims handled in house or does the TPA handle all lines?

    WMATA's Response: All claims other than workers' compensation are handled in-house.

6. Can you please list all incident and claim types that you intend to use the selected system for?

    WMATA's Response: The RMIS is intended to handle all incidents/claim types, but primarily workers' comp and third party liability (general and auto liability). Other lines include: property, including fine arts, terrorism and NBCR (Nuclear, Biological, Chemical and Radiological); employment practices liability; crime; railroad protective liability; directors and officers; pollution; fiduciary liability; cyber risk; and medical facilities liability.

7. Do you need State EDI (FROI/SROI) or CMS-111 functionality?

    WMATA's Response: We will not need State EDI (the FROI will be completed by the WC TPA vendor, who has the responsibility to interface with the jurisdictions via EDI). We definitely need CMS-111 functionality.